

## **Appendix**

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Consolidated State Performance Report: Part II; Federal Even Start Indicators e-mail

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## Appendix A

**Pugh-Bassett, Lovell**

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**From:** es-chat-owner@famlit.org on behalf of Stewart, Jill [Jill.Stewart@ed.gov]  
**Sent:** Friday, June 04, 2004 4:46 PM  
**To:** es-chat@famlit.org  
**Subject:** es-chat Consolidated Performance Report

When completing section C. Federal Even Start Performance Indicators of the Consolidated Performance Report, please consider the following information:

You will only be able to complete part of the table because the Department of Education will be setting the targets based on the data you will be providing. Please assist us in setting the targets by providing baseline data for our Federal GPRA indicators by completing the columns labeled **Measure**, **Cohort**, and **Assessment of Progress** if the measures you use in your State match our GPRA measures for 2003. If you are not using any of the measures included in GPRA, you will not be providing any data in the chart.

The Government Performance and Results Act of 1993

<<http://www.ed.gov/offices/OUS/PES/gpra/start.html>> (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

We thank you for your assistance,

Jill

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6/9/2004

## CHAPTER 40A

### SUBSTANCE ABUSE

#### ARTICLE 1. EDUCATION PROGRAM

##### Section

- 18A:40A-1. Instructional programs on drugs, alcohol and controlled dangerous substances; curriculum guidelines.
- 18A:40A-2. Curriculum guidelines; annual review and updating; minimum requirements.
- 18A:40A-3. Initial inservice training programs; curriculum; availability.
- 18A:40A-4. Preservice training of future teachers; teaching certificate requirements.
- 18A:40A-5. Loaning of educational materials.
- 18A:40A-6. Program evaluation.
- 18A:40A-7. Rules and regulations.

#### ARTICLE 2. PREVENTION AND TREATMENT REFERRAL PROGRAMS

- 18A:40A-8. Legislative findings and declarations.
- 18A:40A-9. Definitions.
- 18A:40A-10. Comprehensive substance abuse intervention, prevention and treatment referral programs in public elementary and secondary schools; establishment; policy statement.
- 18A:40A-11. Policies and procedures for evaluation, referral for treatment and discipline of pupils involved in incidents of possession or abuse.
- 18A:40A-12. Reporting of pupils under influence; examination; report; return home; evaluation of possible need for treatment; referral for treatment.
- 18A:40A-13. Immunity for educational and medical personnel, officers, or agents because of actions taken by virtue of act.
- 18A:40A-14. Civil immunity for educational personnel reporting pupils.
- 18A:40A-15. Inservice training program for public school teachers to enable recognition of and response to substance abuse.
- 18A:40A-16. Guidelines for substance abuse education programs for parents or guardians; education materials; roster of individuals, groups, and agencies providing assistance and services.
- 18A:40A-17. Outreach programs providing education for parents and guardians.
- 18A:40A-18. Substance awareness coordinators.
- 18A:40A-19. Pilot programs; grants.
- 18A:40A-20. Procedures for evaluation of impact of programs; annual reports.
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**18A:40A-16. Guidelines for substance abuse education programs for parents or guardians; education materials; roster of individuals, groups, and agencies providing assistance and services**

a. The Commissioner of Education, in consultation with the Commissioner of Health, shall establish guidelines for substance abuse education programs to be offered by local boards of education to the parents or legal guardians of public school pupils. The program shall, at a minimum, provide:

(1) A thorough and comprehensive review of the substance abuse education curriculum which will be taught to the child of the parent or guardian during the school year, with recommendations as to the ways in which the parent or guardian may enhance, reinforce and supplement that program;

(2) Information on the pharmacology, physiology, psychosocial and legal aspects of substance abuse, and instruction to assist the parent or guardian in the identification of the symptoms and behavioral patterns which might indicate that a child may be involved in substance abuse; and

(3) Information on the State, local and community organizations which are available for the prevention, early intervention, treatment and rehabilitation of individuals who show symptoms of substance abuse.

b. In addition to the guidelines required pursuant this section, the Commissioner of Education, in consultation with the Commissioner of Health, shall develop and provide to local boards of education suggested materials for the substance abuse education program for parents or legal guardians of school pupils, and shall maintain and continuously update a roster of individuals or groups available to assist boards of education in implementing this program and a list of State and local agencies and organizations which are approved by the Department of Health to provide services for the prevention, early intervention, treatment or rehabilitation of individuals who show symptoms of substance abuse.

L.1987, c. 387, § 9, eff. Jan. 13, 1988.

**18A:40A-17. Outreach programs providing education for parents and guardians**

a. Under the guidelines established by the Commissioner of Education, each local board of education shall establish an outreach program to provide substance abuse education for the parents or legal guardians of the pupils of the district. In establishing the program, the local board of education shall consult with such local organizations and agencies as are recommended by the commissioner. The board of education shall insure that the program is offered at times and places convenient to the parents of the district on school premises, or in other suitable facilities.

b. In addition to the substance abuse education program required pursuant to this section, each local board of education shall establish policies and procedures to provide assistance to parents or legal guardians who believe that their child may be involved in substance abuse. These policies and procedures shall be consistent with the policies and procedures for intervention by school personnel developed pursuant to this act.

c. The board of education in each school district in the State in which a nonpublic school is located shall have the power and duty to loan to the parents or legal guardians of all pupils attending nonpublic schools located within the district all educational materials developed by the Commissioner of Education for the instruction of the parents or legal guardians of public school pupils on the nature and effects of substances and substance abuse. The Commissioner of Education shall make these materials available so that the local board of education shall not be required to expend funds for the loan of these materials.

L.1987, c. 387, § 10, eff. Jan. 13, 1988.

#### **18A:40A-18. Substance awareness coordinators**

The Commissioner of Education, in consultation with the Commissioner of Health, shall develop and administer a program which provides for the employment of substance awareness coordinators in certain school districts.

a. Within 90 days of the effective date of this act, the Commissioner of Education shall forward to each local school board a request for a proposal for the employment of a substance awareness coordinator. A board which wants to participate in the program shall submit a proposal to the commissioner which outlines the district's plan to provide substance abuse prevention, intervention and treatment referral services to students through the employment of a substance awareness coordinator. Nothing shall preclude a district which employs a substance awareness coordinator at the time of the effective date of this act from participating in this program. The commissioner shall select school districts to participate in the program through a competitive grant process. The participating districts shall include urban, suburban and rural districts from the north, central and southern geographic regions of the State with at least one school district per county. In addition to all other State aid to which the local district is entitled under the provisions of P.L.1975, c. 212 (C. 18A:7A-1 et seq.) and other pertinent statutes, each board of education participating in the program shall receive from the State, for a three year period, the amount necessary to pay the salary of its substance awareness coordinator.



CHAPTER 16

PROGRAMS TO SUPPORT STUDENT DEVELOPMENT

Authority

N.J.S.A. 2A:4A-60, 2A:170-25.9, 2C:5, 2C:12-1, 2C:33-19, 2C:39, 9:6-1, 10:4-6, 18A:40-12.5 to 12.6, 18A:17-46, 18A:35-4.8, 18A:37-2.1 to 2.5, 18A:37-7 to 12, 18A:38-1, 18A:38-25, 18A:38-31, 18A:40-1, 18A:40-3 to 4, 18A:40-7 to 18, 18A:40-23 to 31, 18A:40A-1 to 17, 18A:46-18.1, 24:21-2, 26:3d-17, 26:5C, 34:2-21.8(3), 34 CFR Part 98, 34 CFR Part 99, 42 CFR Part 2, 18 U.S.C. § 921 and 20 U.S.C. § 1400.

Source and Effective Date

R.2001 d.138, effective May 7, 2001.  
See: 33 N.J.R. 399(a), 33 N.J.R. 1443(a).

Executive Order No. 66(1978) Expiration Date

Chapter 16, Programs to Support Student Development, expires on May 7, 2006.

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SUBCHAPTER 1. GENERAL PROVISIONS

6A:16-1.1 Purpose

These rules specify minimum standards for district boards of education in establishing policies and procedures and in operating programs to support the social, emotional and physical development of students. Programs to support student development include school health services, athletic programs, intervention and referral services, programs of substance use prevention, intervention and treatment referral, school safety and alternative education. Included in these rules are standards for the delivery of educational services to general education students who are excluded from the general school setting for disciplinary reasons.

6A:16-1.2 Scope

These rules apply to the provision of programs and services for all pre-school students with disabilities and all students in kindergarten through grade 12 by New Jersey public school districts, charter schools, licensed schools acting under contract to provide educational services on behalf



### SUBCHAPTER 3. COMPREHENSIVE SUBSTANCE ABUSE PROGRAMS

#### 6A:16-3.1 Establishment of comprehensive alcohol, tobacco and other drug abuse programs

(a) Each district board of education shall establish a comprehensive program of prevention, intervention, referral for evaluation, referral for treatment and continuity of care for student alcohol, tobacco and other drug abuse in the public elementary and secondary schools of the district according to the requirements of N.J.S.A. 18A:40A-10.

1. The purpose of the prevention component of the program shall be to:

- i. Keep students from using alcohol, tobacco or other drugs;
- ii. Reduce the incidence and prevalence of student alcohol, tobacco and other drug abuse;
- iii. Reduce the age of onset of students' first use of alcohol, tobacco or other drugs;
- iv. Reduce the factors that place students at risk for involvement with alcohol, tobacco or other drugs through school and community-based planning processes;
- v. Contribute to the development of school environments and alternative activities that are alcohol, tobacco and other drug-free;
- vi. Increase the knowledge and skills of students, staff and community members for avoiding the harmful effects of alcohol, tobacco and other drug use; and
- vii. Actively involve staff, parents and other community members in the development and implementation of prevention program plans.

2. The purpose of the intervention, referral for evaluation and referral for treatment components of the program shall be to:

- i. Identify students who are at risk for, or who have exhibited, alcohol, tobacco or other drug abuse or related problems;
- ii. Help students or their families who have requested assistance for an alcohol, tobacco or other drug abuse problem;
- iii. Make a preliminary assessment of a student's need for educational programs, supportive services or treatment which extends beyond the general school program by virtue of the use of alcohol, tobacco or other drugs by the student or the student's family;
- iv. Refer students for evaluation to make a positive determination regarding a student's need for alcohol, tobacco or other drug treatment; and

v. Help a student or a student's family follow through on the recommendations of an evaluation which has positively determined the harmful use of alcohol, tobacco or other drugs by the student or the student's family.

3. The purpose of the continuity of care component of the program shall be to:

- i. Assist with the provision of educational programs and services for students in treatment; and
- ii. Plan and provide supportive services for students who are returning from treatment.

4. Each district board of education shall ensure that all educational staff members receive in-service training in alcohol, tobacco and other drug abuse prevention and intervention according to the requirements of N.J.S.A. 18A:40A-3 and 15. The in-service training shall be updated annually in order to ensure educational staff members have the most current information available on the subject of substance abuse and the district's comprehensive alcohol, tobacco and other drug abuse program, policies and procedures.

5. Substance awareness coordinators employed by district boards of education shall assist local school districts in the effective implementation of the requirements of N.J.S.A. 18A:40A-1 through 18 and N.J.A.C. 6A:16-3 through 7.

6. Each district board of education shall establish educational programs on alcohol, tobacco and other drug abuse for parents and guardians according to the requirements of N.J.S.A. 18A:40A-16 and 17(a) and offered at times and places convenient to the parents and guardians of enrolled students.

7. Each district board of education shall make and enforce regulations to prohibit the smoking of any substance and the use of tobacco products anywhere in its buildings or on school grounds, except as part of a classroom instruction or theatrical production, according to the requirements of N.J.S.A. 26:3D-17.

Amended by R.2002 d.396, effective December 16, 2002.

See: 34 N.J.R. 3157(a), 34 N.J.R. 4433(a).

In (a)7, substituted "smoking of any substance and the use of tobacco products anywhere in its buildings or on school grounds, except" for "smoking of tobacco anywhere in its buildings except".

#### 6A:16-3.2 Confidentiality of student alcohol and other drug information

(a) Each district board of education shall assure compliance with the following confidentiality requirements:

1. Confidentiality of alcohol and drug abuse patient records, pursuant to 42 CFR Part 2; and

NJ ST 18A:37-13  
N.J.S.A. 18A:37-13

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NEW JERSEY STATUTES ANNOTATED  
TITLE 18A. EDUCATION  
SUBTITLE 6. CONDUCT OF SCHOOLS  
PART 2. FACILITIES AND CONDUCT OF SCHOOLS  
CHAPTER 37. DISCIPLINE OF PUPILS

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Current through L.2003, c. 83

18A:37-13. Legislative findings

The Legislature finds and declares that: a safe and civil environment in school is necessary for students to learn and achieve high academic standards; harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment; and since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying.

CREDIT(S)

2003 Electronic Update

L.2002, c. 83, § 1, eff. Sept. 6, 2002.

<General Materials (GM) - References, Annotations, or Tables>

N. J. S. A. 18A:37-13

NJ ST 18A:37-13

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CHAPTER 37. DISCIPLINE OF PUPILS

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18A:37-14. Harassment, intimidation, and bullying defined; definitions

As used in this act:

"Harassment, intimidation or bullying" means any gesture or written, verbal or physical act that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory handicap, or by any other distinguishing characteristic, that takes place on school property, at any school-sponsored function or on a school bus and that:

a. a reasonable person should know, under the circumstances, will have the effect of harming a student or damaging the student's property, or placing a student in reasonable fear of harm to his person or damage to his property; or

b. has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

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L.2002, c. 83, § 2, eff. Sept. 6, 2002.

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18A:37-15. Harassment, intimidation and bullying policy to be adopted by school districts; contents and notice

a. Each school district shall adopt a policy prohibiting harassment, intimidation or bullying on school property, at a school-sponsored function or on a school bus. The school district shall attempt to adopt the policy through a process that includes representation of parents or guardians, school employees, volunteers, students, administrators, and community representatives.

b. A school district shall have local control over the content of the policy, except that the policy shall contain, at a minimum, the following components:

- (1) a statement prohibiting harassment, intimidation or bullying of a student;
- (2) a definition of harassment, intimidation or bullying no less inclusive than that set forth in section 2 of this act;
- (3) a description of the type of behavior expected from each student;
- (4) consequences and appropriate remedial action for a person who commits an act of harassment, intimidation or bullying;
- (5) a procedure for reporting an act of harassment, intimidation or bullying, including a provision that permits a person to report an act of harassment, intimidation or bullying anonymously; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report;
- (6) a procedure for prompt investigation of reports of violations and complaints, identifying either the principal or the principal's designee as the person responsible for the investigation;
- (7) the range of ways in which a school will respond once an incident of harassment, intimidation or bullying is identified;
- (8) a statement that prohibits reprisal or retaliation against any person who reports an act of harassment, intimidation or bullying and the consequence and appropriate remedial action for a person who engages in reprisal or retaliation;
- (9) consequences and appropriate remedial action for a person found to have falsely accused another as a means of retaliation or as a means of harassment, intimidation or bullying; and
- (10) a statement of how the policy is to be publicized, including notice that the policy applies to participation in school-sponsored functions.

c. A school district shall adopt a policy and transmit a copy of its policy to the appropriate county superintendent

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NJ ST 18A:37-15  
N.J.S.A. 18A:37-15

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of schools by September 1, 2003.

d. To assist school districts in developing policies for the prevention of harassment, intimidation or bullying, the Commissioner of Education shall develop a model policy applicable to grades kindergarten through 12. This model policy shall be issued no later than December 1, 2002.

e. Notice of the school district's policy shall appear in any publication of the school district that sets forth the comprehensive rules, procedures and standards of conduct for schools within the school district, and in any student handbook.

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L.2002, c. 83, § 3, eff. Sept. 6, 2002.

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18A:37-17. Bullying prevention programs; school employee training to include policy on harassment, intimidation or bullying

- a. Schools and school districts are encouraged to establish bullying prevention programs, and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement and community members.
- b. To the extent funds are appropriated for these purposes, a school district shall: (1) provide training on the school district's harassment, intimidation or bullying policies to school employees and volunteers who have significant contact with students; and (2) develop a process for discussing the district's harassment, intimidation or bullying policy with students.
- c. Information regarding the school district policy against harassment, intimidation or bullying shall be incorporated into a school's employee training program.

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L.2002, c. 83, § 5, eff. Sept. 6, 2002.

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N. J. S. A. 18A:37-17

NJ ST 18A:37-17

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18A:37-16. Retaliation or false accusation against victim prohibited; mandatory reporting; school employee immunity for failure to remedy

- a. A school employee, student or volunteer shall not engage in reprisal, retaliation or false accusation against a victim, witness or one with reliable information about an act of harassment, intimidation or bullying.
- b. A school employee, student or volunteer who has witnessed, or has reliable information that a student has been subject to, harassment, intimidation or bullying shall report the incident to the appropriate school official designated by the school district's policy.
- c. A school employee who promptly reports an incident of harassment, intimidation or bullying, to the appropriate school official designated by the school district's policy, and who makes this report in compliance with the procedures in the district's policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

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L.2002, c. 83, § 4, eff. Sept. 6, 2002.

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NJ ST 18A:37-16

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**Guidelines For Public Schools And Approved Charter Schools  
To Observe "School Violence Awareness Week"  
In Accordance With Public Law 2001, Chapter 298**

"f. It is in the public interest of this State to designate a week in October of each year as "School Violence Awareness Week" to provide students, parents, school district and law enforcement personnel with an opportunity to discuss methods to keep our schools safe from violence, to create school safety plans, and to recognize those students in need of help."

**N. J. S. A. 18A:36-5.1**

NJ ST 18A:36-5.1

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NEW JERSEY STATUTES ANNOTATED  
TITLE 18A. EDUCATION  
SUBTITLE 5. SCHOOL DISTRICTS  
PART 6. OFFICERS AND EMPLOYEES OF BOARDS OF EDUCATION  
CHAPTER 17. SPECIFIC OFFICERS AND EMPLOYEES  
ARTICLE 8. PUBLIC SCHOOL SAFETY LAW

**N.J.S.A. 18A:17-46**

18A:17-46. Act of violence; report by school employee; notice of action taken; annual report

Any school employee observing or having direct knowledge from a participant or victim of an act of violence shall, in accordance with standards established by the commissioner, file a report describing the incident to the school principal in a manner prescribed by the commissioner, and copy of same shall be forwarded to the district superintendent.

The principal shall notify the district superintendent of schools of the action taken regarding the incident. Annually, at a public hearing in October, the superintendent of schools shall report to the board of education all acts of violence and vandalism which occurred during the previous school year. The proceedings of the public hearing shall be transcribed and kept on file by the board of education, which shall make the transcript available to the public. Verification of the annual report on violence and vandalism shall be part of the State's monitoring of the school district, and the State Board of Education shall adopt regulations that impose a penalty on a school employee who knowingly falsifies the report. A board of education shall provide ongoing staff training, in cooperation with the Department of Education, in fulfilling the reporting requirements pursuant to this section. The majority representative of the school employees shall have access monthly to the number and disposition of all reported acts of school violence and vandalism.

The board of education shall file the transcript of the public hearing with the Division of Student Services in the Department of Education by November 1. The division shall review the transcript to ensure compliance with this section of law. The costs of staff training and transcribing the public hearing and printing the transcript shall be paid by the Department of Education.

CREDIT(S)

L.1982, c. 163, § 1, eff. Oct. 28, 1982. Amended by L.2001, c. 299, § 1, eff. Jan. 2, 2002.

<General Materials (GM) - References, Annotations, or Tables>

HISTORICAL AND STATUTORY NOTES



**Guidelines For Public Schools And Approved Charter Schools  
To Observe "School Violence Awareness Week"  
In Accordance With Public Law 2001, Chapter 298**

2003 Electronic Update

Executive Order:

Establishes Character Education Commission. McGreevey Executive Order No. 9, Feb. 27, 2002.

1999 Main Volume

Prior Laws: C. 18A:4-29.2 (L.1978, c. 183, § 2).

Title of Act:

An Act concerning education, requiring the commissioner to monitor the incidence of violence in the public schools, supplementing Title 18A of the New Jersey Statutes and repealing P.L.1978, c. 183 (C. 18A:4-29.1 et seq.). L.1982, c. 163.

**N. J. S. A. 18A:17-46**, NJ ST 18A:17-46

Current through L.2003, c. 144

2. In the case of a dangerous weapon other than a firearm, immediately advise the county prosecutor or appropriate law enforcement official, and secure the firearm or weapon pending the response by law enforcement to retrieve and take custody of the firearm or dangerous weapon.

(c) School employees having custody of a firearm or dangerous weapon shall take reasonable precautions, according to district board of education procedures, to prevent the theft, destruction or unlawful use of the firearm or dangerous weapon by any person.

**6A:16-6.5 Confidentiality of student or staff member involvement in substance abuse intervention and treatment programs**

(a) All information concerning a student's or staff member's involvement in a school intervention or treatment program for substance abuse shall be kept strictly confidential, according to the requirements of 42 CFR Part 2 and N.J.S.A. 18A:40A-7.1 and 7.2.

(b) Nothing in this subchapter shall be construed in any way to authorize or require the transmittal of any information or records which are in the possession of a substance abuse counseling or treatment program.

(c) The principal or designee shall not disclose to law enforcement officials or to any person other than a member of the local district's comprehensive alcohol, tobacco and other drug abuse program that a student or staff member has received or is receiving services through the local district's comprehensive alcohol and other drug abuse program, nor shall the principal or designee disclose any information, including the student's or staff member's identity or information about illegal activity, where such information was learned in the course of or as a result of services provided through the local district's comprehensive alcohol and other drug abuse program.

(d) Nothing in this section shall be construed to preclude the disclosure of information about illegal activity which was learned by any school employee outside of the local district's comprehensive alcohol and other drug abuse program.

1. Any such information about illegal activity shall be reported according to the requirements of N.J.A.C. 6A:16-6.3 and 6.4.

**SUBCHAPTER 7. INTERVENTION AND REFERRAL SERVICES**

**6A:16-7.1 Establishment of intervention and referral services**

(a) District boards of education shall establish and implement a coordinated system in each school building for the

planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties and to assist staff who have difficulties in addressing students' learning, behavior, or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter.

1. The intervention and referral services shall be provided to aid students in the general education program; and

2. The intervention and referral services, pursuant to N.J.S.A. 18A:46-18.1 et seq. and this subchapter, may be provided for students who have been determined to be in need of special education programs and services.

i. The intervention and referral services provided for students with learning disabilities shall be coordinated with the student's Individualized Education Program team, as appropriate.

**6A:16-7.2 Functions of intervention and referral services**

(a) The functions of the system of intervention and referral services in each school building shall be to:

1. Identify learning, behavior, and health difficulties of students;

2. Collect thorough information on the identified learning, behavior, and health difficulties;

3. Develop and implement action plans which provide for appropriate school or community interventions or referrals to school and community resources, based on the collected data and desired outcomes for the identified learning, behavior, and health difficulties;

4. Provide support, guidance, and professional development to school staff who identify learning, behavior, and health difficulties;

5. Provide support, guidance, and professional development to school staff who participate in each building's system for planning and providing intervention and referral services;

6. Actively involve parents or guardians in the development and implementation of intervention and referral services action plans;

7. Coordinate the access to and delivery of school resources and services for achieving the outcomes identified in the intervention and referral services action plans;

8. Coordinate the services of community-based social and health provider agencies and other community resources for achieving the outcomes identified in the intervention and referral services action plans;

9. Maintain records of all requests for assistance and all intervention and referral services action plans, according to the requirements of 34 CFR Part 98, 34 CFR Part



99, 42 CFR Part II, N.J.S.A. 18A:40A-7.1, N.J.A.C. 6A:16-3.2, and N.J.A.C. 6:3-2.1;

10. Review and assess the effectiveness of the provisions of each intervention and referral services action plan in achieving the outcomes identified in each action plan and modify each action plan to achieve the outcomes, as appropriate; and

11. At a minimum, annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services and make recommendations to the principal for improving school programs and services, as appropriate.

### 6A:16-7.3 School staff and community member roles for planning and implementing intervention and referral services

(a) The district board of education shall establish guidelines for the involvement of school staff and community members in each building's system of intervention and referral services, which shall, at a minimum:

1. Identify the roles and responsibilities of the building staff who participate in each building's system for planning and providing intervention and referral services, including the roles and responsibilities of staff members who identify learning, behavior or health difficulties;

2. Identify the roles and responsibilities of other district staff for aiding in the development and implementation of intervention and referral services action plans; and

3. Identify the roles, responsibilities and parameters for the participation of community members for aiding in the development and implementation of intervention and referral services action plans.

## SUBCHAPTER 8. ALTERNATIVE EDUCATION PROGRAMS

### 6A:16-8.1 Program approval

(a) Each district board of education intending to operate an alternative education program shall first submit an application and obtain approval from the Commissioner of Education.

(b) Each district board of education of an Abbott district, as defined in N.J.A.C. 6A:24-1.2, N.J.A.C. 6A:24-1.4(j) and N.J.A.C. 6A:24-6.1(a)3, shall implement plans providing for the establishment of an alternative middle school and high school.

### 6A:16-8.2 Application process and approval criteria

(a) Each district board of education intending to operate a high school alternative education program shall submit an application to the county office of education and receive approval to operate based on documentation that the following criteria will be met:

1. A maximum student-teacher ratio of 12:1;

2. An Individualized Program Plan for each student enrolled in the program;

3. Individualized instruction to students that address the Core Curriculum Content Standards;

4. Comprehensive support services and programs which address each student's health, social development and behavior;

5. Work-based learning experiences that are made available for all students;

6. Instruction by staff who are appropriately certified;

7. Compliance with attendance policies in N.J.A.C. 6:8-7.1(d)2;

8. Program services to students at least four hours per day and a minimum of 180 days per year; and

9. Credits based on the program completion option pursuant to N.J.A.C. 6A:8-5.1(a)iii.

(b) Each district board of education intending to operate a middle school alternative education program shall submit an application to the county office of education and receive approval to operate based on documentation that the following criteria will be met:

1. A maximum student-teacher ratio of 10:1;

2. An Individualized Program Plan for each student enrolled in the program;

3. Individualized instruction to students that address the Core Curriculum Content Standards;

4. Comprehensive support services and programs which address each student's health, social development and behavior;

5. Case management services, including, but not limited to, monitoring and evaluating student progress and coordinating services;

6. Instruction by staff who are appropriately certified;

7. Compliance with attendance policies in N.J.A.C. 6:8-5.1(a)2;

8. Program services to students at least four hours per day and a minimum of 180 days per year; and

9. Transition services returning the student to the general education program.



***No Child Left Behind Act of 2001***  
**Consolidated Formula Subgrant**

**Fiscal Year 2004 Application**  
**For LEAs with a Title I Allocation**

**Project Period: September 1, 2003 to August 31, 2004**

**Covered Programs**

- Title I, Part A: *Improving Basic Programs Operated by Local Education Agencies*
- Title I, Part A: *School Improvement*
- Title I, Part D: *Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk*
- Title II, Part A: *Teacher and Principal Training and Recruiting Fund*
- Title II, Part D: *Enhancing Education Through Technology*
- Title III, Part A: *Grants and Subgrants for English Language Acquisition and Language Enhancement*
- Title IV, Part A: *Safe and Drug-Free Schools and Communities Act*
- Title V, Part A: *Innovative Programs*
- Title VI, Part B: *Rural and Low-Income School Program*

**<http://www.state.nj.us/education>**

**(Select Grants; Select Entitlement Grants; Select No Child Left Behind)**



Assurances and Certification

LEA: \_\_\_\_\_ County: \_\_\_\_\_ Project Code: NCLB- \_\_\_\_\_-04

**GENERAL ASSURANCES:** The NJDOE is hereby assured that the applicant will satisfy the following:

- 1. Has the legal authority to apply for the funds made available under the requirements for the Consolidated Formula Subgrant Application, and has the institutional, managerial and financial capacity (including funds sufficient to pay the federal/state/local share of project costs) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the New Jersey Department of Education or its authorized representatives, access to and the right to examine all records, books or discounts related to the award; and will establish a proper accounting system in accordance with generally accepted accounting principles (GAAP).
- 3. Will establish safeguards to inhibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will comply with provisions of the Public School Contracts Law: N.J.S.A. 18A:18A et. seq. and other relevant state laws and regulations.
- 5. Is in compliance, for all contracts in excess of \$100,000, with the Byrd Anti-Lobbying amendment, incorporated in Title 31 U.S.C. 1352. This certification extends to all lower tier subcontractors, its principals and subcontractors, for all contracts in excess of \$25,000.
- 6. The LEA's representative is not presently debarred, proposed for debarment, declared ineligible, suspended or voluntarily excluded by any federal agency from receiving federal funds in accordance with Executive Orders 12549 and 12689.
- 7. Will comply with Section 6002 of the Resource Conservation and Recovery Act (RCRA), P.L. 94-580, codified at 42 U.S.C. 6962 if the applicant is an entity of state and/or local government, and that preference will be given to the purchase of recycled material identified in U.S. EPA guidelines (40 CFR Part 247-254).
- 8. Will comply with the provisions of the Drug-Free Workplace Act of 1988, as implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610.
- 9. Will maintain records documenting compliance with program requirements and related to fiscal control and accounting of project funds (including those required under Section 434 of the General Education Provisions Act and EDGAR 80.42) for funds paid to the district under this grant for three (3) years after completion of the project.
- 10. Will comply with all federal and state statutes and regulations relating to nondiscrimination. These include but are not limited to:
  - (A) Title VI of the Civil Rights Act of 1964 (P.L. 88-352; 34 CFR Part 100) which prohibits discrimination on the basis of race, color or national origin;
  - (B) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686; 34 CFR Part 106), which prohibit discrimination on the basis of sex;
  - (C) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794; 34 CFR Part 104), which prohibits discrimination on the basis of handicaps, and;
  - (D) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.; 45 CFR Part 90), which prohibits discrimination on the basis of age.
- 11. Will comply with Executive Order 11246, "Equal Employment Opportunity" dated September 24, 1965, as amended by Executive Order 11375, dated October 13, 1967, and as supplemented by the regulations at 41 CFR Part 60.
- 12. Will ensure that all policies, procedures, programs and the administration of programs in the LEA are consistent with No Child Left Behind Act of 2001(NCLB), Education Department General Administration Regulations-September 1999 (EDGAR), and other applicable statutes, regulations, program plans and applications.
- 13. Will ensure that control of funds and title of property acquired with those funds will be in a public agency and a public agency will administer both funds and property.
- 14. Will submit reports in accordance with the NCLB Reference Manual, Directions and others, as necessary, to enable the SEA to meet its responsibilities under the program and will maintain such records, provide such information and afford access to the records as the NJDOE may find necessary to carry out its duties. Will cooperate in carrying out any evaluation conducted by state or federal agencies.

Revision # \_\_\_\_ Date: \_\_\_\_\_



- 15. Has consulted with representatives of private schools in the development of this application and the students, teachers or other educational personnel in such schools will be provided with equitable participation in the purpose and benefits of the funds. Consultation occurs prior to the application submission. Representatives are afforded a reasonable opportunity for public comment and the applicant has considered such comment.
- 16. Will adopt and use proper methods of administering each program, including the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program and the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluations.
- 17. Will ensure that lease purchase agreements will be consistent with *N.J.A.C. 6:26*, "School Facility Lease
- 18. Projects will be administered in conformity with the "Stevens Amendment."
- 19. Will ensure that no policy prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the USDOE guidance (<http://www.ed.gov/inits/religionandschools/guidance.html>)

CSA Initials    Date

**TITLE I**

- 1. Participate, if selected, in the State National Assessment of Educational Progress in 4th and 8th grade reading and mathematics carried out under §411(b)(2) of the National Education Statistics Act of 1994.
- 2. Will use funds to supplement, and to the extent practical, increase the level of state and local funds expended for pupils, and in *no case to supplant those state and local funds*.
- 3. Inform eligible schools and parents of schoolwide program authority and the ability of such schools to implement the program using Federal and other resources.
- 4. Provide technical assistance and support to schoolwide programs and schools in need of improvement.
- 5. Work in consultation with schools as the schools develop the plans pursuant to §1114 and assist schools as the schools implement such plans or undertake activities pursuant to §1115 so that each school can make adequate yearly progress toward meeting the state core curriculum content standards.
- 6. Fulfill such agency's school improvement responsibilities under §1116, including taking actions under paragraphs (7) and (8) of §1116(b).
- 7. Provide services to eligible children attending private elementary schools and secondary schools in accordance with §1120, and provide timely and meaningful consultation with private school officials regarding such services.
- 8. Take into account the experience of model programs for the educationally disadvantaged, and the findings of relevant scientifically based research indicating that services may be most effective if focused on students in the earliest grades at schools that receive funds under this part.
- 9. In the case of a local educational agency that chooses to use funds under this part to provide early childhood development services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under §641A(a) of the Head Start Act.
- 10. Work in consultation with schools as the schools develop and implement their plans or activities under §1118 and §1119.
- 11. Comply with the requirements of §1119 regarding the qualifications of teachers and paraprofessionals and professional development.
- 12. Inform eligible schools of the local educational agency's authority to obtain waivers on the school's behalf under Title IX.
- 13. Coordinate and collaborate, to the extent feasible and necessary as determined by the local educational agency, with the State educational agency and other agencies providing services to children, youth, and families with respect to a school in school improvement, corrective action, or restructuring under §1116 if such a school requests assistance from the local educational agency in addressing major factors that have significantly affected student achievement at the school.
- 14. Ensure, through incentives for voluntary transfers, the provision of professional development, recruitment programs, or other effective strategies, that low-income students and minority students are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers.

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- 15. Use the results of the student academic assessments required under §1111(b)(3), and other measures or indicators available to the agency, to review annually the progress of each school served by the agency and receiving funds under this part to determine whether all of the schools are making the progress necessary to ensure that all students will meet the State’s proficient level of achievement on the State academic assessments described in §1111(b)(3) within 12 years from the baseline year described in §1111(b)(2)(E)(ii).
- 16. Ensure that the results from the academic assessments required under §1111(b)(3) will be provided to parents and teachers as soon as is practicably possible after the test is taken, in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.
- 17. Assist each school served by the agency and assisted under this part in developing or identifying examples of high-quality, effective curricula consistent with §1111(b)(8)(D).
- 18. All parents of students enrolled in schools in need of improvement have been informed of choice option available to their children.
- 19. A Category I school will spend not less than 10 percent of the funds made available to the school for the purpose of providing high-quality professional development.
- 20. All professional development and in-school support service including teacher mentoring, supported by grant funds will be provided based on needs identified through a comprehensive needs assessment process.
- 21. The LEA supports all reform efforts in the identified schools for improvement and will provide technical assistance as needed to support school change.
- 22. Shall jointly develop, agree and distribute to parents of participating children a written parent involvement policy in accordance with §1118.
- 23. Shall jointly develop with parents of participating children a school-parent-student compact in accordance with §1118.
- 24. Shall notify parents of each student that certain information may be requested and provided by the LEA in a timely manner in accordance with §1111, Parents Right-To-Know. Will inform parents if after four weeks students are taught by instructional staff that are not highly qualified.
- 25. Shall use funds to supplement not supplant in compliance with § 1120A.

CSA Initials    Date

**TITLE II, - Part A**

- 1. Will target funds to schools within the jurisdiction of the LEA that—
  - (A) have the lowest proportion of highly qualified teachers;
  - (B) have the largest average class size; **or**
  - (C) are identified for school improvement under sect. 1116(b).
- 2. Will comply with §9501- 9504 (regarding participation by private school children and teachers).
- 3. Shall conduct a needs assessment with the involvement of teachers, including teachers participating in programs under Title I part A, and shall take into account the activities that need to be conducted in order to give teachers the means, including subject matter knowledge and teaching skills, and to give principals the instructional leadership skills to help teachers, to provide students with the opportunity to meet challenging state and local student academic achievement standards.
- 4. Funds received shall be used to supplement, and not supplant, non-Federal funds that would otherwise be used for activities authorized under this subpart.(§2123)

CSA Initials    Date

**TITLE II, - Part D**

- 1. An LEA seeking Educational Technology funds through Title II Part D must certify that *one* of the following conditions exists. Check (✓) the box that applies to your district.
  - ☐ Every “applicable school” has complied with the Children’s Internet Protection Act (CIPA) requirements. (An “applicable school” is an elementary or secondary school that does *not* receive e-rate discounts and for which Title II, Part D funds are used to purchase computers to access the Internet, or to pay the direct costs associated with accessing the Internet.)

Revision #    Date:



- ☐ Not all “applicable schools” have yet complied with the requirements in subpart 4 of Part D of Title II of the ESEA. However, the LEA has received a one-year waiver from the U.S. Secretary of Education for those applicable schools not yet in compliance. (For additional information, see section 2441(b)(2)(C) of the ESEA.)
- ☐ The CIPA requirements in the ESEA do *not* apply because no funds made available under the program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet, for elementary and secondary schools that do not receive e-rate services under the Communications Act of 1934, as amended.
- ☐ Every school in this district receives discounted e-rate services for Internet services and/or internal connections. The CIPA requirements in Title II Part D do not apply because the district has already certified its compliance with CIPA requirements to the Federal Communications Commission.
2. Funds received shall be used to supplement and not supplant non-Federal funds.
3. Will comply with §9501- 9504 (regarding participation by private school children and teachers).

CSA Initials

Date

Title III, Part A

1. The LEA has consulted with teachers, researchers, school administrators and parents and, if appropriate, with education-related community groups and non-profit organizations, and institutions of higher education, in developing the application.
2. All teachers in any language instruction educational program for limited English proficient children, that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills.
3. Each LEA that is included in the eligible entity (consortium) is complying with section 3302 (parental notification) prior to, and throughout, each school year;
4. The LEA will annually assess the English language proficiency of all children with limited English proficiency participating in programs funded under this part;
5. The LEA has based its proposed plan on scientifically based research on teaching limited English proficient children;
6. The LEA will ensure that the programs will enable children to speak, read, write and comprehend the English language and meet challenging State core curriculum content standards; and
7. The eligible entity is not in violation of any State law, including State constitutional law, regarding the education of limited English proficient children, consistent with §3126 (legal authority under state law) and §3127 (civil rights).
8. The LEA shall use funds to supplement not supplant in compliance with § 3115(g).
9. Will comply with §9501- 9504 (regarding participation by private school children and teachers).

CSA Initials

Date

Title IV, Part A

1. The programs, services, and activities to be funded under Title IV, Part A comply with the principles of effectiveness, pursuant to section 4115(a) and 20 U.S.C. 7101 et seq., and foster safe and drug-free learning environments that support academic achievement.
2. The application for funds under Title IV, Part A has been developed through timely and meaningful consultation with state and local government representatives and organizations in order to seek advice regarding how best to coordinate such agency’s activities under Title IV, Part A with other related strategies, programs, and activities being conducted in the community.
3. Appropriate persons, including parents and students, and entities (e.g., community-based organizations, drug/alcohol agencies, mental health agencies, municipal alliances, health services organizations, law enforcement agencies, state or local government offices, institutions of higher learning, businesses) with interests and expertise in drug abuse and violence have been involved in timely and meaningful consultation at all stages of the design, development and administration of all programs, services or activities funded under Title IV, Part A, including efforts to fulfill the principles of effectiveness, pursuant to section 4115(a) and 20 U.S.C. 7101 et seq.
4. The applicant has, or the schools to be served have, a plan for keeping schools safe and drug-free that includes:

a) Appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons, and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;

b) Security procedures at school and while students are on the way to and from school;



- c) Prevention activities that are designed to create safe, disciplined, and drug-free environments;
  - d) A crisis management plan for responding to violent or traumatic incidents on school grounds that is consistent with the provisions of N.J.A.C. 6A:16-5.2; and
  - e) A code of conduct policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom that –
    - Allows a teacher to communicate effectively with all students in the class;
    - Allows all students in the class to learn;
    - Has consequences that are fair and developmentally appropriate;
    - Is enforced accordingly; and
    - Is consistent with the provisions of N.J.A.C. 6A:16-5.1.
5. Title IV, Part A funds will be used for drug and violence prevention programs, services, and activities that convey a clear and consistent message that the illegal use of drugs and acts of violence are wrong and harmful.
  6. The application for Title IV, Part A funds and any waiver request under §4115(a)(3) will be available for public review after submission of the application.
  7. Periodic evaluation will be conducted of all programs, services, and activities funded under Title IV, Part A to assess progress toward reducing violence and illegal drug use in schools to be served based on performance measures approved by the NJDOE. The results of the evaluations will be used to refine, improve, and strengthen the programs, services, and activities, and to refine the performance measures.
  8. Notice to the public will be provided on the availability of the results of evaluations of programs, services, and activities, and will make the results available to the public upon request.
  9. On an annual basis, the local educational agency (LEA) will publicly report its progress toward attaining its approved performance measures.
  10. The LEA will provide reports on the use of Title IV, Part A funds and the fulfillment of Title IV, Part A requirements, as required by the NJDOE, and provide data to the NJDOE, including, but not limited to truancy rates on a school-by-school basis; the frequency, seriousness, and incidence of violence and drug-related offenses resulting in suspensions and expulsions on a school-by-school basis; the types of curricula, programs, services, and activities provided; the incidence and prevalence, age of onset, perception of health risk, and perception of social disapproval of drug use and violence by youth in schools and communities; the prevalence of risk factors, including high or increasing rates of reported cases of child abuse or domestic violence; and the prevalence of protective factors, buffers, or assets; other variables in the school and community.
  11. Reasonable efforts will be made to inform parents of the content of programs, services, and activities funded under Title IV, Part A, other than classroom instruction.
  12. Upon receipt of written notification from the parents or legal guardians of a student, the LEA will withdraw the student from any program or activity funded under Title IV, Part A, except classroom instruction.
  13. No funds will be used under Title IV, Part A for medical services, drug treatment or rehabilitation, except for pupil services or referral to treatment for students who are victims of, or witnesses to, crime or who illegally use drugs.
  14. The purchase and administration of any alcohol or other drug screening tests by the LEA will be separate and distinct from the medical examination required for students suspected of being under the influence of substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.
  15. Regardless of the results of the tests administered by the LEA, the purchase and administration of any alcohol or other drug screening tests by the LEA will not preclude following through with the required medical examination for all students suspected of being under the influence of substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, which could include drug screening tests ordered by medical professionals licensed to practice medicine or osteopathy.
  16. Title IV, Part A funds will not be used to pay for any part of the medical examination, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, including drug screening tests ordered by medical professionals licensed to practice medicine or osteopathy.
  17. The LEA will not prohibit the use of Title IV, Part A funds for the establishment or implementation of a school uniform policy if such policy is part of the overall comprehensive drug and violence prevention plan of the state and is supported by the state's needs assessment and other scientifically based research information.



- 18. Funds under Title IV, Part A will be used to increase the level of state, local, and other non-federal funds that would, in the absence of these funds, be made available for programs and activities authorized under Title IV, Part A, and in no case supplant such state, local, and other non-federal funds.
- 19. No funds will be used under Title IV, Part A for construction, except for minor remodeling needed to accomplish the purposes of Title IV, Part A.
- 20. Student surveys will be administered in accordance with the provisions of 20 U.S.C. 1232 h, the Protection of Pupil Rights Amendment and N.J.S.A. 18A:36-34, which requires active parental consent before administration of certain student surveys.
- 21. The LEA has a policy requiring referral to the criminal justice juvenile delinquency system of any student who brings a firearm or weapon to a school served by the LEA.
- 22. The LEA is in compliance with the provisions of 42 CFR Part 2, Confidentiality of Drug and Alcohol Abuse Patient Records; 20 U.S.C 1232 h, Protection of Pupil Rights Amendment; 20 U.S.C. 7101 et seq., Safe and Drug-Free Schools and Communities Act Principles of Effectiveness; N.J.S.A. 18A:36-34, Active Parent Consent for Administration of Student Surveys; N.J.S.A. 18A:40A-7.1 and 7.2, Confidentiality of Student Drug and Alcohol Information on Family Members; N.J.S.A. 18A:40A et seq., Substance Abuse; N.J.S.A. 26:3D-17, Smoking Prohibitions in Educational Institutions; N.J.S.A. 2A:4A-60, Access to Juvenile Information; N.J.S.A. 18A:17-46 through 48., Reporting of Acts of Violence; N.J.S.A. 18A:37-7 through 12, Zero Tolerance for Guns Act; N.J.S.A. 18A:37-2.2 through 2.5, Assaults with Weapons Offenses; N.J.S.A. 18A:37-2.1, Assaults on District Board of Education members or Employees; N.J.S.A. 2C:33-19, Remotely Activating Paging Devices; N.J.S.A. 9:6-8.10 et seq., Reporting Allegations of Child Abuse and Neglect; and N.J.A.C. 6A:16, Programs to support Student Development.
- 23. Pursuant to Tile IX, Part E, Subpart 2, Section 9532, Unsafe School Choice Option, the LEA will comply with the New Jersey Department of Education’s (NJDOE) policy which requires that a student attending a persistently dangerous school, as determined by the NJDOE, or who becomes a victim of a violent criminal offense while in or on the school grounds that the student attends, be offered the option to attend a safe school within the LEA, including a public charter school.
- 24. Will comply with §9501- 9504 (regarding participation by private school children and teachers).

CSA Initials    Date

**Title V, Part A**

- 1. The design and implementation of programs is the responsibility of the LEA, school superintendent, principals, classroom teachers and supporting personnel to meet the educational needs of its students.
- 2. Programs will be evaluated annually.
  - a. The evaluation will be used to make decisions about appropriate changes in the program for the subsequent year.
  - b. The evaluation will describe how this program affected student achievement and will include, at a minimum, information and data on the use of funds, the types of services furnished and the students served.
  - c. The evaluation will be submitted to the NJDOE annually.
- 3. If funds are used for same gender schools or classrooms, a description of compliance with the USDOE guidelines will be provided.
- 4. The use of funds is at the complete discretion of the LEA and may be used for any of the 27 allowable uses of funds.
- 5. Expenditures are used to carry out the program purposes and meet the educational needs within the schools.
- 6. The programs shall be: tied to promoting challenging academic achievement standards; used to improve student academic achievement; and be part of an overall education reform strategy.
- 7. If “additional funds” received for at-risk students are allocated to schools in proportion to the poverty counts, all such funds must be allocated in such a manner.
- 8. Compliance with §5133, Local Applications.
- 9. Compliance with §5142 concerning the participation of children enrolled in private nonprofit schools.
- 10. Maintain records and provide information for fiscal audit and program evaluation.
- 11. Funds will be used to supplement and will in no case supplant funds from nonfederal sources.

CSA Initials    Date

**CERTIFICATION:**

Revision #    Date:



I certify that the information contained in this application is correct and complete for those funds for which we applied; and that the applicant agency has authorized me, as its representative, to give the above assurances and to file this application.

\_\_\_\_\_  
Name of Chief School Administrator

\_\_\_\_\_  
Signature of Chief School Administrator

\_\_\_\_\_  
Date

Revision # \_\_\_\_ Date:





Equitable Access, Coordination of Programs, Participation, and Public Reporting

LEA: \_\_\_\_\_ County: \_\_\_\_\_ Project Code: NCLB- \_\_\_\_\_-04

Equitable Access

Describe the steps that the LEA utilizes to ensure equitable access to and participation in its federally funded programs as required by GEPA427.

Coordination of Programs & Participation

Programs:

- 1. Describe how the services provided under the programs in this application are integrated with each other and coordinated with other programs funded under NCLB (Titles I, II-A, II-D, III, IV, V, VI) including other educational programs such as Title I Schoolwide Programs, IDEA, Perkins, McKinney, Abbott Phase II Implementation, Even Start, Head Start, Reading First, Early Reading First, 21<sup>st</sup> Century Community Learning Centers Program and state and local programs.

Subgroups:

- 2. Describe how services will be coordinated for each of the following student, staff and parent populations: migrant and formerly migrant, homeless, limited English proficient, neglected and delinquent, youth at risk of dropping out, disabled, economically disadvantaged early childhood, immigrant, paraprofessionals, teachers, and parents.

Participation:

- 3. Describe how the LEA will provide on-going consultation with the application participants throughout the project period.

Title IV Requirements

Community Involvement for Title IV:

- 4. Describe how the LEA coordinates programs and projects with community-wide efforts to achieve its goals for drug and violence prevention, and with other school and community-based programs, services and activities for drug-abuse and violence prevention.

**Public Reporting for Title IV:**

- 5a. Describe the mechanisms used to provide effective notice to the community of the intention to submit an application for Title IV funds.
  
  
  
  
  
  
  
  
  
  
- 5b. Describe how the LEA plans to report its progress toward attaining its performance targets.

**Use of Program Evaluation for Title IV:**

- 6. Describe how the LEA will use the results of evaluations to refine, improve, strengthen, discontinue or replace the funded program(s).